

Policy ~~2311P~~ 2313 | Kimberly

Selection, Adoption and Removal of Curricular Materials

~~Curriculum committees will generally be responsible to recommend textbooks and major instructional materials for consideration by the Board for curricular materials. Recommendations will be made to the Superintendent with a final decision being made by the Board. The function of the committee is to ensure that materials are selected in conformance with stated criteria and established district goals and objectives.~~

The Board shall establish Curricular Materials Adoption Committees according to State guidelines for the purpose of advising the Board on the selection or removal of curricular materials as defined in Policy 2311 for use within the District. At least half of a Curricular Committee must be comprised of persons other than public educators and trustees and shall include parents of a child or children attending a school or schools within the District. All meetings of Curricular Committees shall be held in open session and be duly noticed.

Curricular Committee recommendations will be made to the Superintendent, with a final decision being made by the Board of Trustees. The function of Curricular Materials Adoption Committees is to ensure that materials are selected in conformance with State law, Grade Level and Content standards and established District goals and objectives.

For dual credit courses offered through institutions of higher education, the selection, adoption, and removal of curricular materials is handled by the higher education institution. The District has no control over the selection, adoption and removal of curricular materials and it is the responsibility of the parent to have knowledge of and/or review such prior to student enrollment.

Selection and Adoption

~~The curricular materials adoption committee should develop prior to selection, a set of criteria against which curricular materials will be evaluated. The criteria should include the following along with other appropriate criteria. Curricular materials shall: be congruent with identified instructional objectives; present more than one viewpoint on controversial issues; present minorities realistically; present non-stereotypic models; facilitate the sharing of cultural differences; be priced appropriately.~~

Curricular Materials Adoption Committees shall develop, prior to material review, a set of selection criteria against which curricular materials will be evaluated. The criteria should include, but not be limited to, the following. Curricular materials shall:

- be congruent with identified instructional objectives;
- present more than one viewpoint on controversial issues;
- present minorities realistically;
- present non-stereotypic models;
- facilitate the sharing of cultural differences; and
- be appropriately priced.

Any person may submit oral or written objections to any curricular materials under consideration.

Removal

Curricular materials may be removed when they no longer meet the criteria for initial selection, when they are worn out, or when they have been judged inappropriate through the Learning Materials Review Process (Policy 2314)

Curricular Material Usage

When a teacher believes that a curricular material (not in school library) will enrich or support the curriculum by helping to achieve the goals and objectives of the respective course, the staff member is to follow the procedure as listed below.

1. Verify the material meets the following criteria:
 1. It serves an educational function and affords learning experiences appropriate to the level of student understanding.
 2. It meets the above stated criterion.
 3. Material will be documented as stated in policy 2311.

Use of videos and video clips

Digital literacy is an important part of the curriculum. Videos and video clips are a valid text type that students must build competencies in viewing.

Teachers must receive prior approval from the respective building principal to show a video or video clip rated "PG-13" only to students thirteen years of age or older. With the exception of videos produced for public service and the educational market, any other video without an established rating should normally be excluded from further consideration.

1. Video and video clips should only be included if they meet all of the above established criteria
2. Provide advance notification to parents that there will be an alternative assignment for any student who wishes not to attend the showing of a video or video clip rated "PG-13".

Some general public videos may be shown for motivational as well as academic purposes. There is value in motivational use when prudence and good judgment are practiced.

If the respective building principal has reason to believe that a video will not contribute to the curriculum or will be unsuitable for the students, the principal may deny use of the video. If the teacher disagrees with the principal's denial, an appeal may be made within ten days to the superintendent for reconsideration

Procedure History:
First Reading: 11/26/02
Adopted on: 1/28/03
Revised on: 08/15/18