

**KIMBERLY SCHOOL DISTRICT 414  
KIMBERLY SCHOOL BOARD MEETING**

**April 17, 2025**

**Board Dinner: 5:00 p.m.**

**Executive Session: 5:15 p.m.**

**Regular: 6:00 p.m.**

**EXECUTIVE SESSION**

Mr. Allen motioned, and Mr. Ward seconded the motion to enter executive session at 5:20 p.m. as provided for in section IC 74-206(1) b) To consider personnel matters. Roll call was requested; Mrs. Meeks – yes (via phone), Mr. Kelsey – yes, Mr. Ward – yes, Mr. Allen – yes, Mr. Giles – yes.

Mr. Ward moved to exit executive session at 6:05 p.m. and Mr. Kelsey seconded the motion. The motion passed.

**REGULAR SESSION**

The Board of Trustees of School District No. 414, Twin Falls County, State of Idaho, convened its regularly scheduled meeting on April 17, 2025, in the district board room at 141 Center Street West, Kimberly, Idaho. The meeting was called to order at 6:09 p.m. by Board Chair Mr. Giles. Trustees present included Chad Allen (CA), Zach Kelsey (ZK), Rex Ward (RW), with Leah Meeks (LM) was not in attendance. Also present were Superintendent Mr. Schroeder, Board Clerk Mrs. Searby, Director of Programs, Mr. Schvaneveldt, Laurie Wirtz, Business Manager, district administrators, and interested patrons, both in person and via Zoom.

**AGENDA:** CA motioned to approve the agenda as presented. ZK seconded the motion. The motion passed unanimously.

**FLAG SALUTE:** Everyone stood and participated in the Pledge of Allegiance.

**REPORTS:**

- RISE Charter School
- Kimberly Middle School

**HEARING OF VISITORS:** None

**CORRESPONDENCE:** None

**SUPERINTENDENT'S REPORT**

- Good Stories to Share
- Sub for a Day – Chad, Leah & Zach
- Upcoming Events
- Updates: Ag Shop, Parking Lot Project, Building Committee
- Senior Projects May 2, do any Board Members want to participate
- Graduation May 22, 2025, be there by 6:45 PM
- FY26 Budget Process

**FINANCIAL REPORT**

CA moved to approve the financial report as presented, ZK seconded the motion. Comparison sheet shows no change from previous year. Utilities and transportation accounts are currently healthy. The motion passed.

**Financial Request:**

Maintenance – Matt Searby:

KHS Quiz Bowl – Jill Chaffin:

Travel Funds (Science Conference) – Jill Chaffin:

Child Nutrition:

ELL/Migrant – Matt Schvaneveldt:

**STUDENT ACHIEVEMENT REPORT:**

- ADA
- April Grades
- IRI

**OLD BUSINESS:**

**2<sup>nd</sup> READING TO REVISE POLICY 8220/8220P FOOD SERVICES:** The administration proposed revisions to the district's policy for managing delinquent food service accounts in an effort to establish a more structured and consistent approach. Key updates to the policy include a provision stating that any unpaid balances remaining at the end of the fiscal year will be assumed by the Kimberly School District's general fund for recovery purposes.

The revised policy designates the superintendent to develop a procedure for managing delinquent accounts. This procedure raises the delinquency threshold to \$250 for individual or combined family accounts and introduces a clear billing and communication schedule. The district will issue bills twice per month and follow up with weekly phone calls and emails to parents or guardians with outstanding balances.

To support timely payments, families may pay using cash, check, or through the online MealTime system. If an account remains unpaid after 30 calendar days, it will be referred to a collection agency. Additionally, if a student transfers out of the district with an unpaid balance, collection efforts will continue. For accounts previously sent to collections, any new payments received will be applied to the oldest outstanding debt.

These revisions aim to provide a fair and transparent process for handling delinquent accounts while maintaining the district's financial responsibility.

A motion to approve the second reading of the revised policy was made by ZK and seconded by RW. The motion passed.

**NEW BUSINESS****CONSENT AGENDA**

ZK moved to approve the consent agenda as presented. CA seconded the motion. The motion was unanimously approved.

1. Approve District Invoices
2. Approve School Invoices
3. Approve Food Service Expenditures
4. Approve Meetings Minutes for March 20, 2025
5. Approve Fundraiser Requests
6. Contracts/Grant/MOU: Legion MOU
7. Surplus: Pallets; Pressure Washer

**DISCUSSION / AGENDA ITEMS****APPROVE ADDITIONAL INVOICES**

Additional invoices were presented for the Trustees to review. CA motioned to approve; RW seconded. The motion passed.

**SET DATE AND TIME FOR FY26 BUDGET HEARING – JUNE 19, 2025, at 7:00PM:** Per Idaho Code, districts are to notify the county clerk by April 30th of the date and time for their budget hearing. Typically, we do this in our

regularly scheduled June meeting, currently scheduled for June 19, 2025. CA motioned to approve the recommended time of June 19, 2025, at 7:00 PM. ZK seconded, the motion passed.

**APPROVE SUPERINTENDENT’S EVALUATION:** CA motioned to approve the Superintendent’s Evaluation. ZK seconded. The motion passed.

**KEA REQUEST TO NEGOTIATE:** The Kimberly Education Association (KEA) has submitted a request to negotiate for FY26. It is recommended that the board approve to negotiate salaries, benefits, and revisions to the procedural agreement, pending KEA's verification of representation of 50% +1. Negotiations should begin once the district is further along in the budgeting process with a clearer projection of revenues for the upcoming fiscal year. Additionally, the Kimberly School District Board of Trustees will need to determine who will serve on the district’s negotiating team. Zach Kelsey and Leah Meeks will represent the board. ZK motioned to approve. CA seconded. The motion passed.

**CONSIDER RFP FOR TRANSIT BUS:** Kimberly School District received two RFPs for a Transit Bus - one for a Blue Bird bus from Bryson and the other for a Thomas bus from Western Mountain Sales. The proposals were evaluated by Matthew Searby, Willard Mumm, and Luke Schroeder. Both proposals were comparable in the areas of proposer qualifications, ability to meet specifications, and the ability to deliver the bus on time. The primary difference was in purchase price. Bryson submitted a proposal of \$222,240, while Western Mountain’s proposal was \$225,240. However, Bryson reserved the right to apply documented tariff surcharges at the time of invoicing, whereas Western Mountain provided a firm, fixed price. As a result, Western Mountain received a higher rating in the purchase price category. Out of a total of 120 possible points, Western Mountain received 117, and Bryson received 113. ZK motioned to approve the recommendation to approve the purchase of the Transit Bus from Western Mountain Sales. CA seconded. The motion passed.

**CONSIDER RFP FOR KHS GYM FLOOR ADVERTISEMENT:** At the February School Board Meeting, the Board of Trustees approved a Request for Proposal (RFP) process allowing businesses and organizations to advertise on the Kimberly High School gym floor. The submission deadline for RFPs was April 15, 2025, at 12:00 PM. Superintendent Schroeder informed the board that three proposals were received by the deadline. He also noted that two additional businesses expressed interest in submitting proposals after the deadline. Superintendent Schroeder deferred the decision to the board regarding whether late submissions should be accepted.

Following a thorough discussion, the board determined that proposals received after the deadline would not be considered.

A motion was made by CA to accept the proposal from Elite Restoration in the amount of \$25,000. The motion was seconded by RW and passed with a 3-1 vote.

#### **PERSONNEL REPORT**

ZK moved to approve the amended personnel report as presented; CA seconded the motion. The motion passed unanimously.

#### **HIRE:**

- |                        |   |
|------------------------|---|
| • Michelle Canaday     | Administrative Assistant                |
| • Teresa Chia          | Paraprofessional                        |
| • Analiyah De La Torre | FY26 KMS Counselor                      |
| • Christopher Bernoski | FY26 Vice Principal/Activities Director |
| • Mary Hanson          | FY26 Showtime Performance Director      |
| • Jamie Wardell        | FY26 SPED Consulting Teacher            |
| • Lacey Jordan         | FY26 KMS Resource Teacher               |

**Resignation/Retirement/Terminations:**

- Ruben Murillo FY26 KHS Vice Principal
- Guadalupe Arroyo FY26 ESL Teacher
- Michelle Belliston FY26 KMS Music Teacher
- Suzanne Gerard FY26 SES Teacher
- Marianne Darrigton FY26 SES Library Aide
- Ryan Trappen FY26 Assistant Basketball Boys Coach
- Jeremy Jenkins FY26 JV Basketball Boys Coach

**ADJOURNMENT:** CA moved to adjourn the meeting at 7:45 p.m.; ZK seconded the motion. The motion passed unanimously.

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Curtis Giles, Board Chair

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Cassandra Searby, District Clerk