



## [KSD Crisis Response Guide for Parents](#)



# **Â KSD Crisis Response, Drills, & â☐☐See, Tell, Now!â☐☐ GuideÂ**

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Dear Parents and Guardians:Â

In Kimberly School District, we greatly value the safety and security of the students and staff in our care. We also recognize you as valuable partners in that process. The more we all know about our safety plans, the better we can protect our students.Â

For that reason, we want to share a brief overview of the Crisis Response we use in our district. These are the responses reviewed and supported by the Kimberly Police Department and are similar to the plans used in most of the schools around us. In an effort to respond quickly and efficiently in a time of crisis, our schools hold drills and provide training often.Â Â

Any kind of emergency or crisis will undoubtedly impact our day-to-day operations. Our first priority in these situations is to ensure the safety of our staff and students. As we can, we will provide communication and updates using various resources including text, email, website, and social media.Â Â

We would like you to know when, why, and how each one is used.Â Â

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### **HALL CHECKÂ**

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**When Itâ☐s ActivatedÂ**

Non-crisis eventsÂ

**ExampleÂ**

Medical emergency or student behaviorÂ

**What HappensÂ**

Students who are outside remain outside; students inside remain inside. Classes continue as normalÂ

- If on campus, follow directions from staff.Â
- Depending on the situation, you may be allowed entry to the school. You should always make contact before approaching.Â

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**SHELTER IN PLACEÂ**

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**When Itâ€™s ActivatedÂ** Chemical/Biological Event, Adverse Weather EventÂ

**ExampleÂ** Gas leak, microburst/lightningÂ

**What HappensÂ** Students will be escorted to a safe and secure location within the school and all students are accounted for.Â

- If on campus, follow directions from staff.Â
- Depending on the situation, you may be allowed entry to the school. You should always make contact before approaching.Â

**What You Can DoÂ** Check the school Website or Social Media (Facebook/Instagram) for updates.Â

In extreme cases, students may be evacuated to a reunification site, where they may be retrieved by parent/guardian. To provide for the continuing safety of the students, this process will take some time and your patience is appreciated.Â

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**SOFT LOCK DOWNÂ**

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**When Itâ€™s ActivatedÂ** Indirect Threat to SchoolÂ

**ExampleÂ** Social media rumor or threat in the Magic Valley but not in the immediate vicinity of Kimberly schools.Â

**What HappensÂ** All exterior doors are locked, and students are accounted for. Staff and students continue to work as normal but remain on alert.Â

- Check the school Website or Social Media (Facebook/Instagram) for updates.Â
- You may attempt to contact the school for information but may not receive an immediate response.Â

**What You Can DoÂ** Depending on the situation, you may be allowed entry to the school. You should always make contact before approaching.Â

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**LOCK DOWNÂ**

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**When Itâ€™s ActivatedÂ** Definite Threat of HarmÂ

**ExampleÂ** Active violent assailantÂ

**What HappensÂ** All interior and exterior doors are locked, students are accounted for, and staff initiates emergency procedures.Â

- Check the school Website or Social Media (Facebook/Instagram) for updates.Â
- Do not approach the school or attempt to retrieve your child.Â

**What You Can DoÂ** Do not attempt to communicate with the school as it might interrupt emergency communications.Â

In extreme cases, students may be evacuated to a reunification site, where they may be retrieved by parent/guardian. To provide for the continuing safety of the students, this process will take some time and your patience is appreciated.Â

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In addition to sharing these Crisis Responses, we would like to encourage you to participate in our "See, Tell, Now!" campaign. Be observant and contact the school office or law enforcement immediately if you see or hear something that makes you feel uncomfortable, nervous, or concerned, especially if you see or hear of dangerous threats or behavior. Avoid posting alarming comments and questions on social media as they may lead to panic, rumors, and dangerous overreactions.Â

The linked "[See, Tell, Now!](#)" flyer will assist you in knowing what and when to report and who to report it to. By knowing about our Crisis Responses, taking part in "See, Tell, Now!" and accepting the fact that "It CAN happen here", we can work together to make sure that our

students and staff are as safe as possible.Â

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Thank you for partnering with us and as always, let us know if you have any questions.Â

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Luke SchroederÂ  
SuperintendentÂ

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