

Kimberly School District #414
REGULAR BOARD MEETING FY26
THURSDAY, APRIL 16, 2026
AGENDA # 12B7 KMS WINDOWS RFP

As part of our KEEP (K-12 Energy Efficiency Program) grant, the District is completing a window and door replacement project at the middle school.

Initially, the District followed Idaho Code for public works projects in this dollar range by inviting contractors to the site, providing a walkthrough to define the scope of work, and receiving written bids that were presented to the Board for approval. While this process met the intent of the law, we were later advised that the grant requires strict compliance with the written solicitation requirements in Idaho Code.

Because a formal written solicitation was not issued at the outset, we were required to reissue the project through a formal Request for Proposals to remain eligible for grant funding.

We have now issued the RFP, provided the required minimum response time of 72 hours, and received proposals. Under Idaho Code, this project does not require public advertisement in the newspaper, so we were able to directly solicit qualified contractors.

The RFP allows us to evaluate proposals based on price, experience, schedule, quality, and ability to minimize disruption, ensuring selection based on best overall value rather than price alone.

We will be bringing a recommendation for the award of the bid to the upcoming Board meeting.