



KIMBERLY SCHOOL DISTRICT

Superintendent – Luke Schroeder

Program Director – Matt Schvaneveldt District

Clerk – Cassandra Searby

Business Manager – Laurie Wirtz

Board of Trustees: Curtis Giles, Zachary Kelsey, Chad Allen, Rex Ward and Leah Meeks

Job Posting: Special Education Director

Position Overview:

The Kimberly School District is seeking a dedicated and dynamic individual to join our team as the Special Education Director for the 2025-2026 school year. This leadership position is critical in ensuring that all students with special needs receive the highest level of support and education. The selected candidate will work closely with staff, parents, and students to develop and implement effective special education programs and services.

Position Details:

- **Contract:** 210-day Administrator Contract
- **Benefits:** Comprehensive benefits package including health, dental, vision, and life insurance options
- **Retirement:** Participation in the PERSI Retirement program
- **Leave:** Paid holiday, preventative, sick, and personal leave

Responsibilities:

- Oversee the district's special education programs and services
- Ensure compliance with federal and state regulations regarding special education
- Collaborate with teachers, staff, and parents to create individualized education plans (IEPs) for students
- Lead and support the professional development of special education staff
- Work with district administration to allocate resources and support for students with disabilities

Qualifications:

- A valid administrator certification in Special Education (or eligible to obtain)
- Proven leadership experience in special education or related fields
- Strong understanding of IDEA, Section 504, and other relevant laws and regulations
- Excellent communication and interpersonal skills

Application Deadline:

- **March 10, 2025**

How to Apply:

To apply, please submit your [certified administrator application](#), including a resume and a letter of interest, to:

Cassandra Searby

Email: csearby@kimberly.edu

Job Description can be found at <https://www.kimberly.edu/director-special-education>

For additional information or any questions about the position, please contact:

Matt Schvaneveldt

Email: mschvaneveldt@kimberly.edu

Phone: 208-423-4170 ext. 3325