

KIMBERLY SCHOOL DISTRICT 414
KIMBERLY SCHOOL BOARD MEETING
February 19, 2026

Board Dinner: 5:15 p.m.

~~Executive Session: 5:30 p.m.~~

Regular: 6:00 p.m.

REGULAR SESSION

The Board of Trustees of School District No. 414, Twin Falls County, State of Idaho, convened its regularly scheduled meeting on February 19, 2026, in the district board room at 141 Center Street West, Kimberly, Idaho. The meeting was called to order at 6:02 p.m. by Chair, Chad Allen (CA). Trustees also present included Zachary Kelsey and Leah Meeks (LM) via zoom. Also, present were Superintendent Mr. Schroeder, Laurie Wirtz, Business Manager, Matt Schvaneveldt, Director of Programs, district administrators, and interested patrons, both in person and via Zoom.

***Executive Session was Cancelled**

AGENDA: ZK motioned to approve the agenda as presented. LM seconded the motion. The motion passed.

FLAG SALUTE: Everyone stood and participated in the Pledge of Allegiance.

REPORTS:

- SES Students (Lucy/Hayley/Ryan) – Big Animal Reports
- FFA Meats Evaluation Team
- Musical Theatre
- Substitute Report – Michelle Canaday, Substitute Coordinator, presented an update on substitute staffing, reporting a stable pool of 76 active substitutes and a strong average fill rate of 95%. She noted that most unfilled positions were due to same-day absences and were primarily associated with RISE Charter and paraeducator roles. Overall, substitute coverage remains strong with no significant concerns.

HEARING OF VISITORS:

- None

CORRESPONDENCE:

- None

SUPERINTENDENT'S REPORT

- Good Stories to Share:
 - All-State music honors and Honor Choir performance at the Idaho Music Educators Conference.
 - FFA students earned national recognition at the Western National Meats Evaluation Competition.
 - English Learner students received the Champions of Multilingual Excellence Award.

- Students were recognized for achievements at the BSU Model United Nations.
- Important Dates: Flyer provided
- Board Tour – KES (Amira) and Nurse Tour: Survey for dates will be sent out
- Trustee Sub for the Day
- Leg. Rep – Trustee Leah Meeks
- Trustee Community Meetings
- RIF Policy

FINANCIAL REPORT

Laurie Wirtz, Business Manager, presented the February 2026 financial report, noting general fund revenues of approximately \$766,000 and expenses of \$1.36 million, with an ending general fund balance of \$3.7 million. She reported a projected budget shortfall of approximately \$347,000 and requested Board approval to utilize Earnings on Investment funds to balance the FY26 budget. It was also noted that revenue is down compared to last year due to timing of state payments, decreased interest earnings, and the absence of certain grant and curriculum funding.

Motion to approve the financial report as presented was made by LM, seconded by ZK, and the motion passed.

STUDENT ACHIEVEMENT REPORT:

- Grades & Attendance, Matt Schvaneveldt: Administration presented a report on grades and attendance across Kimberly Middle School and Kimberly High School. Data showed strong academic performance overall, with the majority of students earning A and B grades across grade levels, though an increase in lower grades and failing marks was noted at the high school level, particularly in upper grades. Attendance data from December through February indicated consistent attendance rates across buildings, with elementary schools maintaining the highest averages (approximately 92–94%) and the high school averaging around 89–90%.

OLD BUSINESS

LKV RENDERINGS/BOND & PLANT FACILITY LEVY

The Board continued discussion of architectural renderings for the bond levy, including review of updated information and potential cost estimates. The Board also discussed bond campaign strategies and timelines, including outreach planning, key messaging, stakeholder engagement, and key milestones leading up to the election. A special meeting to consider two resolutions was scheduled for March 3, 2026 at 12:00 PM. ZK motioned to approve, LM seconded, and the motion passed.

RFP KMS SCOREBOARDS

The Board reviewed a proposal received in response to the Kimberly Middle School scoreboard panel sponsorship RFP. The proposal includes a total sponsorship of \$17,500 to be paid annually over five years and requests lifetime naming and advertising rights tied to the scoreboard. The Board discussed whether to award the sponsorship as a standard five-year agreement or grant lifetime sponsorship based on the total committed amount. ZK motioned to approve, LM seconded, and the motion passed.

NEW BUSINESS

CONSENT AGENDA

LM motioned to approve. ZK seconded. The motion passed.

1. Approve District Invoices
2. Approve School Invoices
3. Approve Food Service Expenditures
4. Approve Meetings Minutes from January 15, 2026; February 5, 2026; February 11, 2026
5. Approve Fundraiser Requests
6. Approve Out of State Travel to Lagoon in Utah on May 20, 2026 (Senior Trip) RISE Utah State – March 4, 2026
7. Approve Student Teacher, Rebekah Rodriguez (ISU) – Stephanie Khlaman – KHS
8. Approve following ISU Nursing Students Mandi Anderson, Madison Cutaia, Kinzie Larrondo, Kathy Millar, Dylan Murtha, Kaitlyn Shepherd, Jordan Shigihara, Ethan Shillington, Kaylee Stine, Dominique Taugher – Jo Horting (Nurse)
9. Surplus: Pallets; Ice Melt; Inoperable wood working equipment; 939-1993 International 71 passenger 230,198 miles; #102-2010 International 77 passenger 198,945 miles; #032-2004 International 47 passenger 139,618 miles

DISCUSSION / AGENDA ITEMS

APPROVE ADDITIONAL INVOICES

Additional invoices were presented for the Trustees to review.

LM motioned to approve, ZK seconded. The motion passed.

REVISE TRANSPORTATION ROUTES 4/8/10

Matt Searby, Director of Operations, addressed the Board regarding proposed changes to bus Routes 4, 8, and 10, providing the rationale for the adjustments and responding to trustee questions. LM motioned, ZK seconded, and the motion passed.

REVISE 2026-2027 CALENDAR

The Board reviewed a requested revision to the adopted 2026–2027 school calendar. It was noted that the originally designated no-school day of October 2, 2026, was intended to align with a statewide professional development opportunity provided by the Idaho State Department of Education; however, the correct date for this event is October 9, 2026. Administration recommended revising the calendar to designate October 2, 2026, as a regular school day and October 9, 2026 as a no-school day to allow teaching staff to participate. Kelsey motioned to approve, Meeks seconded, and the motion passed.

APPROVE FIBER RFP

The Board reviewed a request to approve PMT, selected through the required RFP process, to provide fiber services utilizing E-Rate Category 1 funds, which support broadband and wide area network connectivity for schools. It was noted that the E-Rate program requires a specific RFP procedure and evaluation process, and proposals were reviewed using a defined scoring matrix to ensure compliance and fair selection. While firewall services were included in submitted proposals, those are classified as Category 2 E-Rate items and will be addressed through a separate bid process. The agreement with PMT is for a five-year contract. LM motioned to approve, ZK seconded, and the motion passed.

1st READING REVISE POLICY 5321 SICK LEAVE OF ABSENCE

The Board reviewed a revision to the district's sick leave policy regarding accumulation and reporting at retirement. Idaho law allows districts to report unused sick leave to PERSI, where it is converted into a retiree account that may only be used to pay eligible health insurance premiums and is not paid out as cash. This process does not create an ongoing payroll obligation for the district. Administration recommended removing the maximum accumulation cap, as it is no longer required under Idaho code, is consistent with practices across other districts, and has been confirmed with legal counsel. The change does not create additional cost to the district. ZK motioned for a first and final reading, LM seconded, and the motion passed.

1st READING REVISE POLICY 5325 SICK LEAVE BANK

The Board reviewed a revision to the Sick Leave Bank eligibility section to align board policy with the current procedural agreement. The update adds clarifying language stating that sick leave bank application may be made for the period of time prescribed by a physician due to illness and/or disability related to pregnancy and recovery from delivery. It was noted that maternity or paternity leave itself is not eligible; however, medically necessary leave associated with pregnancy and post-delivery recovery, when certified by a physician, is eligible. The revision provides clearer guidance and ensures consistency between policy and practice. LM motioned for a first and final reading, ZK seconded, and the motion passed.

1st READING REVISE POLICY 2333 PARTICIPATION IN COMMENCEMENT EXERCISES

The Board reviewed a request from HOSA to allow members to wear graduation cords at commencement, which would require a revision to Policy 2333: Participation in Commencement Exercises to include HOSA as an approved organization with defined eligibility criteria. Proposed requirements include a minimum 3.0 GPA, participation in HOSA for at least two years (or senior year if joining later), involvement in fundraisers, completion of at least four hours of service, demonstrated leadership, development of a healthcare-related goal and pathway, and participation in at least one HOSA competition, with all requirements verified by the HOSA Advisor. The item was tabled for further consideration, and the Board requested that the HOSA Advisor and students present additional information. ZK motioned to table, LM seconded.

1st READING REVISE POLICY 8101 SAFETY BUSING

Matt Searby, Director of Operations, presented a revision to the safety busing section of policy to align with current procedures and guidance from the State Department of Education. The update removes language referencing the measuring and scoring instrument as an attached exhibit and instead incorporates the evaluation factors and scoring threshold directly into the policy for Board consideration of safety busing requests. LM motioned for a first and final reading, ZK seconded, and the motion passed.

PERSONNEL REPORT

ZK moved to approve the amended personnel report as presented; LM seconded the motion. The motion passed unanimously.

HIRE:

Resignation/Retirement/Terminations:

- Emily Rasmussen KMS Volleyball Coach (FY27)

- Keri Coats KMS Volleyball Coach (FY27)
- Jenny Noble KMS Volleyball Coach (FY27)
- Joe Perry KMS Soccer Coach (FY27)
- Misty Kalbfleisch KES Teacher (FY27)
- Ashley Serrano SES Paraprofessional
- Patty Dame Technology Director (FY27)
- Stefanie McLain KMS Paraprofessional
- Jana Dille KMS Volleyball Coach

ADJOURNMENT: LM moved to adjourn the meeting at 8:16 p.m.; ZK seconded the motion. The motion passed unanimously.

Chad Allen, Board Chair

Cassandra Searby, District Clerk