

KIMBERLY SCHOOL DISTRICT 414
KIMBERLY SCHOOL BOARD MEETING
July 17, 2025
Board Dinner: 5:30 p.m.
Regular: 6:00 p.m.

The Board of Trustees of School District No. 414, Twin Falls County, State of Idaho, convened its regularly scheduled meeting on July 17, 2025, in the district board room at 141 Center Street West, Kimberly, Idaho. The meeting was called to order at 6:03 *p.m.* by Board Chair Mr. Curtis Giles (CA). Trustees also present included Chad Allen (CA), Rex Ward (RW), Zach Kelsey (ZK), and Leah Meeks (LM). Also present were Superintendent Mr. Schroeder, Cassandra Searby, Board Clerk, Laurie Wirtz, Business Manager, Matt Schvaneveldt, Director of Programs, district administrators, and interested patrons, both in person and via Zoom.

AGENDA: CA motioned to approve the agenda as presented. LM seconded the motion. The motion passed unanimously.

FLAG SALUTE: Everyone stood and participated in the Pledge of Allegiance.

REPORTS:

- None

HEARING OF VISITORS:

- None

CORRESPONDENCE:

- None

SUPERINTENDENT'S REPORT

- Good Stories to Share
- Trustee Elections – Zones 2 and 3
- Important Dates – Shared with Board
- Updates on Summer Projects

FINANCIAL REPORT

Motion to approve the financial report as presented was made by CA, seconded by LM, and the motion passed unanimously.

STUDENT ACHIEVEMENT REPORT:

- State Assessments

OLD BUSINESS

- None

NEW BUSINESS

CONSENT AGENDA

LM moved to approve the consent agenda as presented. CA seconded the motion. The motion was unanimously approved.

1. Approve District Invoices FY25/FY26
2. Approve School Invoices - None
3. Approve Food Service Expenditures - None
4. Approve Meeting Minutes for June 19, 2025
5. Approve Fundraiser Requests
6. Contracts/Grant/MOU: Moreton and Company Insurance Renewal; 49 Alpha
7. Surplus: Cones; Pallets;

DISCUSSION / AGENDA ITEMS

APPROVE ADDITIONAL INVOICES

Additional invoices were presented for the Trustees to review.

CA motioned to approve; LM seconded. The motion passed.

FY26 BOARD MEETING DATES

Traditionally, at the January and July meetings, the Board of Trustees approves the regular meeting dates for the ensuing 12 months. All dates in the proposed schedule are set for the third Thursday of each month at 6:00 PM. As it turns out, all holidays are avoided.

LM moved to approve the proposed FY26 Board Meeting dates with changes to the August, September, and October dates. CA seconded. The motion passed unanimously.

1st READING TO REVISE POLICY 5334 VACATION

Currently, classified year-round staff members do not begin accruing vacation leave until they have been employed for six months. In contrast, year-round contracted employees begin accruing vacation leave immediately upon their employment. To promote consistency and support employee retention, it was recommended that Policy 5334 – Vacation be revised to allow classified year-round staff members to begin accruing vacation leave after three months of employment.

ZK motioned to approve the revision as a first and final reading. RW seconded. The motion passed unanimously.

1st READING TO ADOPT POLICY 9803 FLAGS AND BANNERS

On July 1, 2025, the section of Idaho Code governing the display of flags and banners in public schools took effect, generating significant attention statewide. The proposed policy presented was based on the model policy developed by the Idaho School Boards Association (ISBA). One key addition to the ISBA version was the inclusion of a final paragraph referencing Policy 2314 – Learning Materials Review, which outlines the process for patrons, parents, or students to request the removal of a flag or banner.

After a lengthy discussion, no action was taken by the Board. Instead, administration will explore creating a generic form, similar to the form used in Policy 2314, to support this process.

1st READING TO ADOPT POLICY 5740 / PROCEDURE 5740 REDUCTION IN FORCE

Due to the Governor's announcement of a potential 6% holdback and possible loss of federal program funds, legal counsel advised that the district ensure a Reduction in Force (RIF) policy is in place. Development of this policy is recommended in collaboration with the association.

During the recession, the KSD Board considered but did not adopt a RIF policy, relying instead on natural attrition. While that approach would still be pursued first, the potential loss of already-budgeted funding places the district in uncharted territory. It was noted that RIFs can only occur at the conclusion of the school year, not mid-contract.

The proposed policy and procedure are based on ISBA model policies and have been shared with KEA and certified administration for input, which will be gathered prior to the August Board meeting. LM motioned to table the item. CA seconded. Motion passed unanimously.

1st READING TO RETIRE CURRENT POLICY 8140 AND ADOPT NEW POLICY 8140

Director of Operations, Matthew Searby, after completing his first year in the role, recommended a major overhaul of the district's policy regarding student conduct on buses. In developing the proposed policy, he consulted with building administrators and Transportation Directors statewide.

CA motioned to approve the policy revision, with the added additions, as a first and final reading. ZK seconded. Motion passed unanimously.

DISCUSS POSSIBLE 6% HOLDBACK FROM STATE AND ELIMINATION FEDERAL PROGRAMS FUNDING FOR FY26

Due to the Governor's recent announcement regarding a potential 6% holdback and the possibility of not receiving certain federal program funds, Laurie Wirtz, Business Manager, and administration discussed the potential impact. While no final decision on the holdbacks has been made, the district should have a plan in place.

Motions:

- ZK motioned to pause use of interest money until further notice, with no new applications. LM seconded. Motion carried.
- LM motioned to pause travel requests not already approved, except for professional development and Title II. ZK seconded. Motion carried.
- ZK motioned to pause new hiring, except for Fall staffing needs. CA seconded. Motion carried.
- ZK motioned to hold a special meeting on 07/30 at 11:30 AM if needed. LM seconded. Motion carried.

PERSONNEL REPORT

RW moved to approve the amended personnel report as presented; ZK seconded the motion. The motion passed unanimously.

HIRE:

- Jarod Jordan KHS Assistant Baseball Coach
- Madison Smith KHS Assistant Girls Soccer Coach
- Tucker Lierman Maintenance
- Lucia Robles Rodriguez Custodian
- Erica Reis KHS Swim Coach

Resignation/Retirement/Terminations:

- Weston Cummings Paraprofessional
- Gus Ramasco KHS Assistant JV Baseball Coach
- Nate Bybee KHS Football Coach
- Jeni Prichard Paraprofessional

ADJOURNMENT: *CA moved to adjourn the meeting at 8:14 p.m.; ZK seconded the motion. The motion passed unanimously.*

Curtis Giles, Board Chair

Cassandra Searby, District Clerk