

December 9, 2024

The Kimberly School Board  
141 Center St. West  
Kimberly, ID 83341

Dear Members of the Kimberly School Board,

On behalf of the RISE Charter School Board, I am writing to formally request that the Kimberly School Board consider the purchase of a dry, modular structure with two classrooms to meet the growing needs of our students. This proposal outlines our request for the purchase, installation, and financial agreement associated with the modular structure.

### **Background and Purpose**

As you may be aware, RISE Charter School has experienced significant growth over the past several years, leading to a pressing need for additional classroom space. This growth reflects the increasing demand for our specialized educational services and the successful integration of our curriculum. To continue to provide an optimal learning environment, it is crucial that we expand our physical facilities to accommodate the needs of our students.

We have determined that a dry, modular structure with two classrooms would be the most efficient and cost-effective solution to address this need. These modular units are ideal due to their flexibility, ease of installation, and ability to meet our immediate space requirements without significant disruption to the campus.

### **Proposal Details**

#### **1. Modular Structure Specifications:**

- The proposed modular structure will consist of two classrooms.
- The units will be dry and fully equipped to accommodate a typical classroom setting, including heating, lighting, and necessary safety features.
- The structure will be designed to meet all applicable local building codes and regulations.

#### **2. Costs and Financial Commitment:**

- The total cost of the purchase and installation of the modular structure will be borne by the Kimberly School District.
- RISE Charter School will commit to increasing our annual payments to the Kimberly School District in order to offset the costs associated with the purchase, installation, and maintenance of the modular structure.
- Our increased payments will be structured to cover the cost of the modular structure over an agreed-upon period, with a reasonable interest rate (if applicable).

- The RISE Charter School Board is willing to work closely with Kimberly School District to finalize the payment plan and ensure the terms are mutually agreeable.
- 3. Installation Timeline:**
- Once approved, we anticipate that the purchase and installation process will take approximately [Insert time frame] from the date of approval.
  - Our team is ready to assist in facilitating the necessary steps to ensure a smooth installation process and minimize any disruptions to existing school operations.
- 4. Future Commitments:**
- RISE Charter School is committed to maintaining open communication with the Kimberly School District throughout the installation and use of the modular structure.
  - We will regularly review the financial terms to ensure the payment plan remains feasible and sustainable for both parties.

## **Conclusion**

We believe this proposal represents a mutually beneficial arrangement for both RISE Charter School and the Kimberly School District. The purchase and installation of the modular structure will enable us to meet our growing enrollment needs while ensuring that Kimberly School District continues to be compensated for the costs associated with this expansion.

We respectfully request the Kimberly School Board's approval of this proposal and look forward to working together to make this project a success. Please feel free to contact me with any questions or to discuss the details further.

Thank you for your time and consideration.

Sincerely,

Steven Paulsen  
Chair, RISE Charter School Board  
spaulsen@kimberly.edu